

**MINUTES OF THE AUGUST 6, 2024 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **August 6, 2024**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. Those Commissioners present were: **DALE TERRY, MARY BLONDELL, STEVE FOWLER, and KEN ARRINGTON. JEFF JERNBERG** was unable to attend. Also, in attendance was Chief Bobby Clark, Assistant Chief Josh Taylor and Samantha Smith with Community Volunteer Fire Department, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

3. To receive public comment.

Simon VanDyke with the Katy Safety Fest addressed the Board and asked for their support.

4. To review, discuss and propose 2025 budget.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to propose the 2025 budget as presented. The motion was approved by a vote of 4 to 0.

5. To review, discuss and propose 2025 tax rate.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to propose a 2025 tax rate .086135/\$100. The motion was approved by a vote of 4 to 0.

6. To schedule a public hearing regarding the District's 2024 tax rate and the date of the meeting to adopt.

A public hearing was scheduled for 6:00 p.m. on August 14, 2024.

7. To authorize District counsel to publish the necessary 2024 Tax Rate setting notices.

A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL**, to authorize District counsel to publish the necessary 2024 Tax Rate setting notices. The motion was approved by a vote of 4 to 0.

8. To review and take action on matters relating to an election to be held on November 5, 2024

No action taken.

9. **To review, discuss and act on payment of District operating bills and act on District Investments and any necessary banking authorizations and pledge agreements.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the report and pay District bills, including the transfer of \$1,250,000 to Community VFD for August operating expenses. The motion was approved by a vote of 4 to 0.

10. **To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark provided a summary of responses and activity. He also informed the Board that the Department was now a TCFP department, and a certified TCFP training center. A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$661,520.95 and operational expenses in the amount of \$849,344.13. The motion was approved by a vote of 4 to 0.

11. **To review, discuss and act on matters related to District's website, social media and public education.**

No action.

12. **To review and act on disposal of surplus equipment.**

No action.

13. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

A motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to approve the purchase of a camera for the PIO, not to exceed 1048.89. Motion passed by a vote of 4 to 0.

14. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action

15. **To review, discuss and take action on matters related to construction (current and proposed) projects.**

Meetings were scheduled for August 12 and August 13 to discuss construction of swift water training facility.

16. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

17. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

18. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

19. **To take action on matters discussed in closed session.**

No action.

20. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next regular meeting will be August 13, 2024 at 6:00 pm at Westcom.

21. **Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:03 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 17, 2024.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: 

KEN ARRINGTON
Secretary of the Board