

**MINUTES OF THE JULY 2, 2024 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **July 2, 2024**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. Those Commissioners present were: **MARY BLONDELL, STEVE FOWLER, and KEN ARRINGTON. JEFF JERNBERG** was unable to attend. Also, in attendance was Chief Bobby Clark, Assistant Chief Johnney Mitchell and Assistant Chief Josh Taylor of Community Protection Agency, Inc., (referred to herein as the "Department" and commonly known of as Community Volunteer Fire Department, Scott Shipley with Calibre Engineering and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

**2. To receive public comment.**

No public comment was made.

**3. To receive a presentation from the Cody Stephens Foundation related to partnership with Alief ISD.**

Alahna Rojas presented to the Board. Will address at the next Board meeting. No action taken.

**4. To review, discuss and act on payment of District operating bills and act on District Investments and any necessary banking authorizations and pledge agreements.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve transfer \$1,000,000 to Community VFD for July operating expenses. The motion was approved by a vote of 4 to 0.

**5. To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark provided a summary of responses and activity. A Motion was made by Mr. **Ms. BLONDELL**, seconded by Mr. **FOWLER**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$670,287.20 and operational expenses in the amount of \$425,050.46. The motion was approved by a vote of 4 to 0.

6. **To receive a report from the Conclusive Coding representative regarding the District's social media presence as well as other assigned projects.**

No action.

7. **To review and act on disposal of surplus equipment.**

No action.

8. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

No action.

9. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action

10. **To review, discuss and take action on matters related to construction (current and proposed) projects.**

Mr. Shipley with Calibre Engineering presdente their proposal to proceed with the Design and Development stage of the Water Rescue Training Facility. Ms. BLONDELL made a motion, seconded by Mr. ARRINGTON, to approve the proposal, including Alternative #1 and Alternative #2, for an amount of \$2.8mm. After review and discussion, the motion passed 4 to 0.

11. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on maters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

12. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

13. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

**14. To take action on matters discussed in closed session.**

No action.

**15. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next meeting will be July 9, 2024 at 6:00 pm at Westcom.

**16. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:15 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on July 9, 2024.

**HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

By:   
**KEN ARRINGTON**  
Secretary of the Board