

**MINUTES OF THE MARCH 19, 2024 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **March 19, 2023**, at the offices of the District's Communication Center, **21728 Beechnut, Richmond, Texas 77407**.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, District IT Director, **Katie Norris** with RIT Financial, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

**2. To receive public comment.**

None.

**3. To review and approve minutes for prior meetings.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG** to approve the prior meeting minutes. After discussion, the motion was passed by a vote of 5 to 0.

**4. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, audit, and to review, discuss and act on District Investments and any necessary banking authorizations and pledge agreements.**

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. Mr. Manley informed the Board that he is working on researching the issue with the tax refund, but is having difficulty getting through to the IRS. He will continue to work on this issue. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG** to accept the report and pay the bills as presented, and to close the accounts at Spirit Bank and Pioneer Bank. After discussion, the motion was passed by a vote of 5 to 0.

**5. To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

Mr. **FOWLER** made a motion, seconded by Ms. **BLONDELL** to purchase two weather stations instead of the pelican cases that are in the current budget, in the amount of \$1,200. After discussion, the motion was passed by a vote of 5 to 0.

Mr. FOWLER made a motion, seconded by Mr. ARRINGTON, to approve the purchase of fitness equipment for the dispatch center in the amount of \$10,305.54. After discussion, the motion was passed by a vote of 5 to 0.

6. **To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

Mr. JERNBERG made a motion, seconded by Mr. ARRINGTON, to approve the purchase of bunk beds for Stations 2 and 3. After discussion, the motion was passed by a vote of 5 to 0.

7. **To review, discuss and act on matters related to operation of dispatch center.**

Mr. McKnight reviewed significant events related to the operations of the dispatch center. He reported that four new hires have completed the training process, and hoped to post for the fifth position this week. A Motion was made by Mr. ARRINGTON, seconded by Ms. BLONDELL to approve the operations report as presented. After discussion, the motion was passed by a vote of 5 to 0.

8. **To review, discuss and act on matters related to current and future construction projects.**

Mr. JERNBERG made a motion, seconded by Mr. ARRINGTON, to authorize Mr. Manley and Mr. Terry to execute the wire transfers and closing documents as necessary to complete the purchase of the 27 acres on Bellaire Blvd. After discussion, the motion was passed by a vote of 5 to 0.

9. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

10. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action taken.

11. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action taken.

12. **To take action on matters discussed in closed session.**

No action taken.

**13. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 7:50 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on April 9, 2024.

**HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

By: Ken Arrington  
**KEN ARRINGTON**  
Secretary of the Board