

**MINUTES OF THE MARCH 5, 2024 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **March 5, 2024**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was Fire Chief Bobby Clark, and Assistant Chief **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the "Department" and commonly known of as Community Volunteer Fire Department"), Kris Parrent with Conclusive Coding, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To receive public comment.

None was received.

3. Review and take action on matters relating to calling an election to be held on May 4, 2024.

A Motion was made by Commissioner **BLONDELL**, seconded by Commissioner **JERNBERG**, to cancel the election called for May 4, 2024. After review and discussion, the Motion passed by a vote of 5 to 0.

4. To receive a presentation form Siddons Martin regarding the renovation of the 1956 Ford Fire Truck, and to take any action regarding same.

Projected completion is six to eight months. The Board directed Siddons Martin to retain the original paint colors to the extent possible, A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to approve \$35,234.57 for the next phase of restoration. After review and discussion, the motion passed 5 to 0.

5. To review, discuss and act on payment of District operating bills and act on District Investments and any necessary banking authorizations and pledge agreements.

No action.

6. **To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark and his staff provided a summary of responses and activity. Chief Clark informed the Board that the Department has been named the official Tactical Medic Team for the Harris County SWAT. After review, a Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$995,755.80 and operational expenses in the amount of \$687,801.04, and a transfer to Community in the amount of \$1,000,000 for March expenses. After discussion, the Motion was approved by a vote of 5 to 0.

7. **To receive a report from the Conclusive Coding representative regarding the District's social media presence as well as other assigned projects.**

Mr. Parrent provided a summary of significant events and the District's social media outreach. Open House is currently scheduled for March 24, 2024 between 1:00 and 4:00 pm. After review, a Motion was made by Ms. **BLONDELL** and Mr. **FOWLER** to accept the report. After discussion, the Motion was approved by a vote of 5 to 0.

8. **To review and act on disposal of surplus equipment.**

No action.

9. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

A Motion was made by Mr. **TERRY**, seconded by Ms. **BLONDELL** to purchase new laptop computers for Mr. Fowler and Mr. Jernberg. Motion passed by a vote of 5 to 0.

10. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

Chief Clark reported that the renovation for Station 3 have started, and that Station 2 is waiting on inspection by the Fire Marshal's office. No action taken.

11. **To review, discuss and take action on matters related to construction (current and proposed) projects.**

Mr. Terry informed the Board that he has asked Go Advisors to prepare revenue projections for the Water Rescue Facility. No action taken.

The Board went into closed session at 7:33 p.m. to address items 12 through 14.

12. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
13. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**
14. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board came out of closed session at 8:49 p.m.

15. **To take action on matters discussed in closed session.**

No action taken.

16. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next meeting will be March 19, 2024 at 6:00 pm at Westcom.

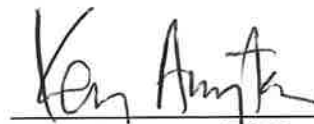
17. **Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:49 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on March 19, 2024.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON
Secretary of the Board