

**MINUTES OF THE JANUARY 9, 2024 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **January 9, 2023**, at the offices of the District's Communication Center, **21728 Beechnut, Richmond, Texas 77407**.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, IT Director, **Katie Norris** with RIT Financial, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To receive public comment.

None.

3. Review and take action on matters relating to calling an election to be held on May 4, 2024.

No action.

4. To review and approve minutes for prior meetings.

A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL** to approve the prior meeting minutes. After discussion, the motion was passed by a vote of 5 to 0.

5. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, audit, and to review, discuss and act on District Investments and any necessary banking authorizations and pledge agreements.

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **JERNBERG** to pay the bills as presented and close out the CD with Simmons Bank. After discussion, the motion was passed by a vote of 5 to 0. Approval of the report was tabled until the next meeting.

6. **To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

No action.

7. **To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No action.

8. **To review, discuss and act on matters related to current and future construction projects.**

A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON** to approve the change orders submitted for the Station 92 remodel in the amount of \$67,798. After discussion, the motion was passed by a vote of 5 to 0.

A Motion was made by Mr. **TERRY**, seconded by Mr. **JERNBERG** to approve the proposal received from NRT for the Station 93 remodel, and to convert the training room to additional dorms, in an amount not to exceed \$50,000.00. After discussion, the motion was passed by a vote of 5 to 0.

Scott Shipley with Calibre Engineering provided a proposal for the design and construction of a water rescue training facility. A Motion was made by Mr. **TERRY**, seconded by Mr. **JERNBERG** to approve retaining Calibre Engineering to proceed with the Schematic Design phase of the proposed water rescue training facility, not to exceed \$410,000. After discussion, the motion was passed by a vote of 5 to 0.

9. **To review, discuss and act on matters related to operation of dispatch center.**

Mr. McKnight reviewed significant events related to the operations of the dispatch center. Mr. Maldonado provide a technology report. A Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL** to approve the operations report as presented. After discussion, the motion was passed by a vote of 5 to 0.

Mr. McKnight informed the Board of a need to hire additional dispatchers. A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON** to approve adding 4 new dispatchers. After discussion, the motion was passed by a vote of 5 to 0.

The Board went into closed session at 8:16 p.m.

10. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

11. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
12. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board came out of closed session at 9:00 p.m.

13. To take action on matters discussed in closed session.

No action

14. Adjournment.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 9:00 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 13, 2024.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: 

KEN ARRINGTON
Secretary of the Board